

Registered Charity No 1077879

The Swinfen Charitable Trust

**Report and Accounts
For the year ended 31 December 2008**

The Swinfen Charitable Trust

Trustees' Report for the year ended 31 December 2008

The Trustees present their report and accounts for the year ended 31 December 2008.

The Swinfen Charitable Trust is a registered charity governed by its Deed of Trust dated 23 December 1997 as amended by deeds of variations dated 22 January 1999 and 7 September 1999.

The registered address is;

Dene House, Wingham, Canterbury, Kent, CT3 1NU

The Trustees of the charity who served throughout the year are as follows;

The Hon. CRPS Eady (Chairman)
Mr CMH Colchester
The Hon. Mrs A V E S Mayo
Major General D L Macphie
Professor J M Ryan FRCS
J V Dent MBE
Professor R Wootton BSc, MSc, PhD
Mrs C Bowley RGN
The Hon. Mrs KADS Davies
Sir Anthony Figgis KCVO, CMG (Appointed 11 October 2008)

Objects

The Trustees shall hold the capital and income of the Trust Fund upon trust to apply the income, and all or such parts of the capital, at such time or times and in such manner to or for the benefit of such exclusively charitable objects and purposes in any part of the world as the Trustees may in their discretion think fit and in particular for the provision of relief and/or treatment for anyone suffering from any such injury, ailment, complaint or disability either by direct grant to any such sufferer or by payment to any existing or future fund, foundation, hospital, institution, corporate body or trust engaged in such relief and/or treatment.

The Trustees may in their discretion, for the period of 21 years from the date of the Trust Deed, instead of applying the income of the Charity in any year, accumulate all or any part of such income at compound interest by investing the same and the resulting income, in any of the authorised investments and hold the same as an accretion and as part of the capital of the Charity, without prejudice to their right to apply the whole or any part of such accumulated income in any subsequent year as if the same were income of the Charity arising in the then current year.

Trustees' Report for the year ended 31 December 2008 (continued)

Review of Activities

2008 was another busy year for the Trust with continued growth in demand for its services by hospitals and doctors in the Developing World, and in areas affected by conflict and natural disasters.

During the year the number of hospitals that have used our "Store and Forward" Telemedicine System to obtain – free of charge – specialist medical advice to help them care for their patients has increased from 103 to 119, with a further 26 links set up and ready to send their first referral. We are now helping doctors in 40 developing countries, with links to hospitals and clinics in another 7.

There are over 400 volunteer medical specialists using the system to give advice free of charge to doctors in other parts of the world. This helps those doctors save lives, reduce and prevent disability. The advice has also been responsible for improving protocols in hospitals, whilst at the same time providing continuing medical education to the referring doctors and their colleagues. The Trust covers all medical specialities. Where we do not have a specialist in a particular field we find one through the good offices of our existing specialists.

Amongst the many referrals that have been dealt with during the year was one from Iraq on a 4 year old boy with Acute Promyelocytic Leukemia, who was receiving chemotherapy, when he was mistakenly given polio virus (sabine oral type) during a polio campaign. Advice was sought on what treatment should be given. The Consultant advised giving the child IVIG 400mg/kg if available or Immune globulin at IM doses, similar to Hepatitis A Prophylaxis and continuing chemotherapy. We have since learned that all passed normally, the child is well and continues on chemotherapy.

A doctor in Ethiopia sought advice on a 6 year old male child with Congenital deformities of both upper extremities, especially hands (Lobster). He was considering reconstructive plastic surgery. The advice given was not to interfere. "The children will adapt well to their deformity and cosmetic surgery will reduce their function. Wait until they are adult to discuss with the patient whether they find the deformity a disability".

Another case from Yemen was a referral on a 4year old girl who has a type 1 diabetes. The referring doctor had seen an advertisement for Stem Cell Implantation and wished to know if this treatment would be safe and effective for the child. The Specialist responded that "This type of treatment is generally not thought to be appropriate for children with type I diabetes, as the effects of immunosuppressive and other therapies required to maintain the transplant outweigh the potential benefits, particularly when insulin is such a safe and effective therapy".

As well as these three examples, there have been numerous referrals on adult patients as well as children from many countries.

The Swinfen Charitable Trust

Trustees' Report for the year ended 31 December 2008 (continued)

The Universitas 21/Swinfen Charitable Trust Consortium has been a great help in providing volunteer medical consultants to help with our work, particularly from the University of Virginia, where the Directors attended the Universitas 21 medical conference in September.

Unfortunately the Fundraiser appointed by U21 last year was a complete failure. Fortunately the vast majority of her costs were paid by Universitas 21. Work on the placing of Medical Students from the universities in Universitas 21 in the hospitals with which we work in the developing world is getting off to a slow start, many of the hospitals being in places that are not considered safe by the university authorities.

The Directors, or one of them, attended the American Telemedicine Association Conferences in Seattle in April and Tampa in September, and the Icons Conference on Iraq in Chicago in April, at all of which a number of volunteer specialists were recruited.

In September the Directors were jointly awarded The Norman Rowe International Education Foundation Medal for Services to Others.

The Trustees meet regularly, ensuring that the Trust is properly run and organised as it continues to grow. Funding continues to be a concern and with the deteriorating worldwide financial position it is anticipated will remain so for the coming year, but they consider that we will weather the economic storm.

Our thanks to all the Volunteer Medical Specialists, without whom we would not be able to help doctors in remote areas. Our thanks also to the numerous individuals and Charitable Foundations for their much needed and very welcome financial support.

Our thanks also to the Centre for Online Health at the University of Queensland for their help in developing and supporting an Automatic Routing System, which has now been moved to The United Kingdom under its developer, one of our Trustees, Professor Richard Wootton.

The Swinfen Charitable Trust

Trustees' Report for the year ended 31 December 2008 (continued)

Financial Report

Income from donations has increased over the previous year by £1,629.

As at 31 December 2008 the Charity's reserves stood at £39,691, representing a decrease of £429 when compared to the position at 31 December 2007.

All reserves relate to unrestricted funds.

Reserves Policy

The Trustees are mindful of their responsibilities as regards formalising a policy on reserves for the Charity. We aim to hold minimum reserves of £20,000, representing approximately 6 months running costs.

Risk Management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems are in place to mitigate their exposure to the major risks.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations,

Law applicable to Charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue to operate.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time financial position of the Charity and which enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on ***** and signed on its behalf.

The Hon. CRPS Eady
Chairman of the Trustees

**Statement of Financial Activities (including Receipts and Payments Account)
For the year ended 31 December 2008**

Incoming resources	2008	2007
	£	£
Donations	55,918	54,289
Gift Aid receipts	685	1,615
Bank interest received	659	903
Total incoming resources	<u>57,262</u>	<u>56,807</u>
Resources expended		
Charitable expenditure		
Administration expenses	475	599
Cameras and equipment	239	593
Postage	1,159	481
Communications	1,893	1,996
P.R & Fundraising	5,342	3,872
Travel and accommodation	15,603	41,237
Stationery costs	1,131	2,458
Staff costs	25,566	17,308
Bank charges	50	-
Subscriptions	1,211	642
Depreciation	1,405	949
Repairs and maintenance	1,061	374
Special projects	-	5,600
Governance costs		
Accountancy	2,556	588
Total resources expended	<u>57,691</u>	<u>76,697</u>
Net resources expended for the year	(429)	(19,890)
Funds brought forward at 1 January 2008	40,120	60,010
Funds carried forward at 31 December 2008	<u><u>39,691</u></u>	<u><u>40,120</u></u>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

The notes on pages 8 to 9 form part of these accounts.

The Swinfen Charitable Trust

Balance Sheet
as at 31 December 2008

Fixed Assets	Note	2008	2007
		£	£
Furniture and equipment	2	2,168	1,749
Current Assets			
Cash at Bank		37,523	38,371
Net assets		<u>39,691</u>	<u>40,120</u>
Funds:			
Unrestricted funds		39,691	40,120
Total funds		<u>39,691</u>	<u>40,120</u>

The financial statements were approved by the Trustees on ***** and signed on its behalf

The Hon. CRPS Eady
Chairman of the Trustees

The notes on pages 8 to 9 form part of these accounts.

Notes to the accounts
For the year ended 31 December 2008

1. Accounting policies

Basis of preparation of accounts

The accounts are prepared under the historical cost convention on a receipts and payments basis and include the results of the Charity's operations which are described in the Trustee's report, and all of which are continuing.

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in 2005 and applicable accounting standards.

The Charity has taken advantage of the exemption in Financial Reporting Standard No.1 from the requirement to prepare a cashflow statement.

Furniture and equipment

Furniture and equipment costing in excess of £500 is capitalised and written off at a rate of 25% of cost per annum.

VAT

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

Incoming resources

Donations and other income are accounted for as received by the Charity.

Resources expended

All expenditure is accounted for on a payments basis and has been classified under headings that aggregate all costs related to the category. Governance costs are those incurred in connection with administration of the Trust and compliance with constitutional and statutory requirements.

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Notes to the accounts

For the year ended 31 December 2008

2. Tangible fixed assets (all for charitable use)

Cost	Furniture & Equipment £
At 1 January 2008	3,797
Additions in the year	1,825
At 31 December 2008	<u>5,622</u>
Depreciation	
At 1 January 2008	2,049
Charge for the year	1,405
At 31 December 2008	<u>3,454</u>
Net book value	
At 31 December 2008	<u>2,168</u>
Net book value	
At 31 December 2007	<u>1,749</u>

3. Purpose of funds/Donations received

All funds are expendable at the discretion of the Trustees in furtherance of the objects of the Charity.