

Registered Charity No 1077879

The Swinfen Charitable Trust

**Report and Accounts
For the year ended 31 December 2009**

The Swinfen Charitable Trust

Trustees' Report for the year ended 31 December 2009

The Trustees present their report and accounts for the year ended 31 December 2009.

The Swinfen Charitable Trust is a registered charity governed by its Deed of Trust dated 23 December 1997 as amended by deeds of variations dated 22 January 1999 and 7 September 1999.

The registered address is;

Dene House, Wingham, Canterbury, Kent, CT3 1NU

The Trustees of the charity who served throughout the year are as follows;

J V Dent MBE (Chairman) (Appointed on 21/07/10)
The Hon. CRPS Eady (Chairman) (Resigned on 21/07/10)
Mr CMH Colchester
The Hon. Mrs A V E S Mayo
Major General D L Macphie
Professor J M Ryan FRCS
Professor R Wootton BSc, MSc, PhD
Mrs C Bowley RGN (Resigned on 01/10/09)
The Hon. Mrs KADS Davies
Sir Anthony Figgis KCVO, CMG
Professor Karen Rheuban MD (Appointed on 04/12/09)

Objects

The Trustees shall hold the capital and income of the Trust Fund upon trust to apply the income, and all or such parts of the capital, at such time or times and in such manner to or for the benefit of such exclusively charitable objects and purposes in any part of the world as the Trustees may in their discretion think fit and in particular for the provision of relief and/or treatment for anyone suffering from any such injury, ailment, complaint or disability either by direct grant to any such sufferer or by payment to any existing or future fund, foundation, hospital, institution, corporate body or trust engaged in such relief and/or treatment.

The Trustees may in their discretion, for the period of 21 years from the date of the Trust Deed, instead of applying the income of the Charity in any year, accumulate all or any part of such income at compound interest by investing the same and the resulting income, in any of the authorised investments and hold the same as an accretion and as part of the capital of the Charity, without prejudice to their right to apply the whole or any part of such accumulated income in any subsequent year as if the same were income of the Charity arising in the then current year.

The Swinfen Charitable Trust

Trustees' Report for the year ended 31 December 2009 (continued)

Review of Activities

2009 was another busy year for the trust with continued growth in demand for its services by hospitals and doctors in the Developing World.

During the year the number of hospitals on our "Store and Forward" Telemedicine System enabling them to access – free of charge – specialist medical advice on diagnosis and recommended treatment to help them give the best possible treatment to their patients, has increased from 119 to 136, with a further 36 links set up and ready to send their first referral. We are now helping doctors in 50 Developing Countries.

There are over 450 volunteer medical specialists, from The United Kingdom, Australia, Canada, New Zealand, The United States and other countries, using the system to provide free advice to medical colleagues in other parts of the world. This helps those referring doctors to save lives, prevent and reduce disability. The advice given provides continuing medical education to the referring doctors and their colleagues, and is often used to improve protocols in their hospitals and clinics.

In the first quarter of the year a doctor in Bangladesh referred the case of a 13 year old girl with the bending of her backbone since birth, which was gradually getting worse and wished advice on treatment and when to perform surgery. A specialist in the USA recommended against surgery as this could make matters worse and suggested contacting the Scoliosis Research Society for advice.

A 12 year old boy in Northern Iraq was taken to the doctor 9 days after suffering 30% burns to his lower limbs, and developed an infection in his left foot with an exposed calcaneum. The doctor needed advice on whether to wait to perform the skin graft, or to do the microanastomosis in an infected environment. The advice given by the Canadian specialist was to debride some more, wait until completely clean and recommended that the flap of choice might be an antero-lateral thigh flap.

A case from Palestine (Bethlehem on the West Bank) was where the referring doctor sought genetic advice on a young woman as she "looked syndromatic". The Canadian specialist diagnosed Wolf Hirschorn Syndrome, a rare genetic condition.

A doctor serving on the Mercy Ship, Africa Mercy, referred a 13 year old girl who had suffered chest pain episodes, 2 or 3 times a month, over a two year period, otherwise healthy. The physician was thinking of prescribing Beta Blockers to decrease the frequency and severity of attacks, but hearing a murmur was concerned that this could make matters worse. After providing further information to the United States Paediatric Cardiologist he was advised that a low dose Beta Blocker would be helpful.

At the end of the year the Trust was in negotiation with a large international NGO to provide them with a copy of our web-based system in order to extend the benefits to a much larger community of referring doctors and their patients.

The Trustees meet regularly to ensure that the Trust is properly run and organised as it continues to grow. Funding, in the current financial climate, is still of concern and is anticipated to remain so for the foreseeable future, but they consider that we will survive the difficulties.

Once again we extend our thanks to all the Volunteer Medical Specialists, without whom we would not be able to work, and to all the individuals and Charitable Foundations for their much needed and most welcome financial support.

The Swinfen Charitable Trust

Trustees' Report for the year ended 31 December 2009 (continued)

Financial Report

Income from donations has decreased over the previous year by £5,002.

As at 31 December 2009 the Charity's reserves stood at £25,607, representing a decrease of £14,084 when compared to the position at 31 December 2008.

All reserves relate to unrestricted funds.

Reserves Policy

The Trustees are mindful of their responsibilities as regards formalising a policy on reserves for the Charity. We aim to hold minimum reserves of £20,000, representing approximately 6 months running costs.

Risk Management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems are in place to mitigate their exposure to the major risks.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations,

Law applicable to Charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the trustees are

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue to operate.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time financial position of the Charity and which enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 21st July 2010 and signed on its behalf.

John V Dent, MBE.

Chairman of the Trustees

The Swinfen Charitable Trust

Independent Examiner's Report to the Trustees of The Swinfen Charitable Trust

I report on the accounts of the Charity for the year ended 31 December 2009, which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts (under section 43 of the 1993 Act)
- to follow the procedures laid down in the general Directions given by the Charity Commissioners (under section 43(7) (b) of the 1993 Act); and
- to state whether particular matters have come to our attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the Trustees have not met the requirements to ensure that:

- proper accounting records are kept in accordance with section 41 of the Act; and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P R Manser FCA DChA

Canterbury

Date:

The Swinfen Charitable Trust

Statement of Financial Activities (including Receipts and Payments Account) For the year ended 31 December 2009

Incoming resources	2009	2008
	£	£
Donations	50,916	55,918
Gift Aid receipts	995	685
Bank interest received	15	659
Total incoming resources	51,926	57,262
Resources expended		
Charitable expenditure		
Administration expenses	218	475
Cameras and equipment	1,952	239
Postage	1,712	1,159
Communications	3,270	1,893
P.R & Fundraising	6,261	5,342
Travel and accommodation	23,738	15,603
Stationery costs	1,477	1,131
Staff costs	19,839	25,566
Bank charges	63	50
Subscriptions	1,835	1,211
Depreciation	1,255	1,405
Repairs and maintenance	1,894	1,061
Special projects	1,269	-
Governance costs		
Accountancy	1,227	2,556
Total resources expended	66,010	57,691
Net resources expended for the year	(14,084)	(429)
Funds brought forward at 1 January 2009	39,691	40,120
Funds carried forward at 31 December 2009	25,607	39,691

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

The notes on pages 7 to 8 form part of these accounts.

The Swinfen Charitable Trust

Balance Sheet as at 31 December 2009

Fixed Assets	Note	2009	2008
		£	£
Furniture and equipment	2	913	2,168
Current Assets			
Cash at Bank		24,694	37,523
Net assets		<u>25,607</u>	<u>39,691</u>
Funds:			
Unrestricted funds		25,607	39,691
Total funds		<u>25,607</u>	<u>39,691</u>

The financial statements were approved by the Trustees on 21st July 2010 and signed on its behalf

John V Dent, MBE.
Chairman of the Trustees

The notes on pages 7 to 8 form part of these accounts.

The Swinfen Charitable Trust

Notes to the accounts For the year ended 31 December 2009

1. Accounting policies

Basis of preparation of accounts

The accounts are prepared under the historical cost convention on a receipts and payments basis and include the results of the Charity's operations which are described in the Trustee's report, and all of which are continuing.

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in 2005 and applicable accounting standards.

The Charity has taken advantage of the exemption in Financial Reporting Standard No.1 from the requirement to prepare a cashflow statement.

Furniture and equipment

Furniture and equipment costing in excess of £500 is capitalised and written off at a rate of 25% of cost per annum.

VAT

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

Incoming resources

Donations and other income are accounted for as received by the Charity.

Resources expended

All expenditure is accounted for on a payments basis and has been classified under headings that aggregate all costs related to the category. Governance costs are those incurred in connection with administration of the Trust and compliance with constitutional and statutory requirements.

The Swinfen Charitable Trust

Notes to the accounts For the year ended 31 December 2009

2. Tangible fixed assets (all for charitable use)

Cost	Furniture & Equipment £
At 1 January 2009	5,622
Additions in the year	-
At 31 December 2009	<u>5,622</u>
Depreciation	
At 1 January 2009	3,454
Charge for the year	1,255
At 31 December 2009	<u>4,709</u>
Net book value	
At 31 December 2009	<u>913</u>
Net book value At 31 December 2008	<u>2,168</u>

3. Purpose of funds/Donations received

All funds are expendable at the discretion of the Trustees in furtherance of the objects of the Charity.